

Lee Township
Regular Meeting Minutes
March 10, 2014

The Regular Meeting of the Lee Township Board was called to order at 7:35 pm at the Lee Township Hall, 877 56th Street, Pullman, MI 49450.

Members Present: Trustee Black, Trustee Galdikas, Treasurer Lowery, Supervisor Owen and Clerk King

The Pledge of Allegiance was recited.

Board Comments: Supervisor Owen gave a special thank you to Karen Hancock and all the volunteers who spent from 9 am to 3 pm helping residents by preparing taxes free of charge.

Citizens Comments: None

A motion was made by Owen and seconded by Black to approve the Regular Meeting minutes from February 10, 2014. All voted "Aye". Motion carried.

A motion was made by Galdikas and seconded by Black to receive the Treasurer's Report as presented. Roll call vote was taken: Black, Galdikas, Lowery, Owen and King. All voted Yes - Motion carried.

County Commissioners Report: Commissioner Jessup gave an update on the jail project. He stated that the initial cost was 14 million with a total cost of 22 million. They are tentatively scheduled to open in April. The Senior Millage will be on the ballot in August. Currently they have been operating with a quarter mill and the ballot will request half mill to help with expanding services to meet the current needs. The increase would mean an addition \$12.00 per year per ?. He also stated that there are available grants for the Economic Development.

Deputy's Report: Deputy Brown read the report for the previous month. February was a slow month with 55 calls. There was 1 suicidal, 1 domestic, 2 threats, 1 trespassing and a few auto accidents. Blight is an ongoing problem. There is a situation on Pullman Avenue which there has been some difficulty in locating the owner of the property.

Fire Department Report: During the last month there were 3 calls. There have been 6 firefighters in training. Chief Chamberlain requested the board approve his recommendation for the Assistant Chief position to be filled by Sandra Kasinger. He also requested the board adopt his recommendation for Pat Curley as Captain, Albert Rawson, Captain of Station 2, Scott Simpson as Lieutenant of Station 1 and Greg Simpson as Lieutenant of Station 2. The Fire Department was able to obtain a 65 foot tower from I-2000. It was inspected by Winkles and found to be in excellent condition and will only need to be cleaned. The cost for the base will be around \$200.00. This was a saving to the township of \$2600.00. Lastly, replacement of air bottles was discussed. Chief Chamberlain has located replacements for \$790.00 with 6 to be replaced at a cost of \$4,740.00. The bottles will not need to be replaced for 30 years.

A motion was made by Lowery and seconded by Owen to accept the recommendation for filling the position of Assistant Chief with Sandra Kasinger. The position will pay \$300 for assistant duties and \$100.00 for acting as training officer. Roll call vote was taken: Yes – Black, Galdikas, Lowery, Owen and King. Motion carried.

First Responders: During the previous month there were 26 total calls of which 25 were medical and 1 fire assist. The year to date total is at 65. Lastly, all responders have been recertified.

Ambulance Report: No report.

Building Inspector: For the previous month there were 2 building and 2 mechanical permits issued.

Community Building: The computer classes are going well. In April there will be exercising and nutrition, parent support groups and a possible quilting class if there is enough interest. The updated calendar is on the website.

Cemetery Report: No report.

Library Report: No report.

Transfer Station: Totals for January were as follows: There was \$258.00 collected and 16 tickets redeemed. In February there was \$434.00 collected and 9 tickets redeemed. J. Rawson reported the transition to the new company has been smooth.

Lower Scott Lake Board: No report.

Assessors' Report: The county is converting to a new system. This system will cost about \$8,950.00 to purchase and install. There is currently an issue with exporting information because we are not on the upgraded system. There is a discount for the program if purchased for both the Treasurer and Assessing together.

Holiday Committee: The decorations have been taken down. The Spring banners will be put up the next warm day.

Pullman Pride: No report.

Newsletter Committee: The deadline has been postponed until May. The Pullman Pride Scholarship information is on the website. The deadline for the scholarship is April 15th.

Clean Team: Still in need of volunteers.

Road Committee: No report.

UNFINISHED BUSINESS: None

NEW BUSINESS

AMR: Steve and Brian from AMR spoke to the residents about Ambu-Care. An ambulance membership is \$40.00 per year. This coverage works with insurance in covering the un-reimbursement expense for the cost of services. It guarantees that the out-of-pocket costs are paid in full. Memberships take place within 2 days and covers transport to emergency and non-emergency transports are at a reduced rate.

Michigan Township Services: Both Dan and Tasha spoke regarding the Single Family Ordinance. Our current ordinance is outdated and needs to be revised. They have drafted the ordinance at the request of the Supervisor. This process needs to be approved by the board and published as well as a public hearing held as any other new ordinance that is adopted. Questions were presented by the board members regarding some charges. Currently we are getting administrative charges and an explanation was requested. The administrative charges are for phone calls with the residents of Lee. It was asked why we would be charged separate for talking to our residents when we contract them to operate as our Building Inspectors which requires working with our residents. It appears to be a double billed service. It was stated by Tasha that they had a conversation with Supervisor about handling questions from residents not directly related to a building permit. The questions that we are being billed a rate of \$48.00 per hour are questions that are normally handled by a township zoning board

Dust Control: It was stated by Supervisor Owen that there was a savings of \$8,000.00 for last year's dust control. There are some questions on if the method used was as effective with the current gravel issue. We have gotten another bid from Southwest for \$26,000.00 which is \$300.00 less than our current provider. This will be discussed further when more information is provided.

Budget Adjustments: The board was given a packet with suggested Budget Adjustments. *A motion was made by Galdikas and seconded Black to make the necessary budget adjustments.*

Budget Adjustments

March 10, 2014

General Fund

Increase:

101.101.810	Insurance/Township Board	\$3,500.00
101.253.706	Duty-Treasurer	1,200.00
101.257.727	Office Supplies/Assessor	1,300.00
101.257.801	Professional Services/ Assessor	3,100.00
101.262.801	Professional Services/Elections	60.00
101.262.900	Publishing/Elections	600.00
101.265.702	Wages/Bldg&Grnd	900.00
101.265.818	Contractual Services/Bldg&Grnds	1,700.00
101.265.853	Telephone/Bldg&Grnds	2,400.00
101.265.920	Utilities/Electric/Bldg&Grnds	500.00
101.265.921	Utilities/Propane	2,000.00
101.265.931	Bldg Mtc-Bldg&Grnds	900.00
101.265.956	Miscellaneous/Bldg&Grnds	600.00
101.265.970	Capital Outlay-Bldg&Grnds	1,600.00
101.301.810	Insurance –Police Car	800.00
101.301.867	Gas & Oil- Police Car	1,700.00
101.526.702	Wages/Landfill	700.00
101.526.740	Operating Supplies	150.00
101.526.818	Contractual Services/Landfill	7,000.00
101.526.820	Recycling	6,400.00
101.691.818	Repairs & MTC Parks	400.00
Decrease:		
101.101.801	Professional Services –Township	\$500.00
101.257.960	Capital Outlay –Assessor	500.00
101.267.861	Travel – Election	50.00
101.262.727	Office Supplies – Election	600.00
101.301.8181	Contractual Services –Police	9,860.00
101.371.818	Building Inspector/Bldg. Ins	6,000.00
101.371.8181	Contractual Service/Bldg	20,000.00
	Fund Balance	12,400.00

Fire Department:

Increase:

206.336.727	Fire Department/Office Supply	\$800.00
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Decrease:

206.336.801	Professional Services	\$800.00
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First Responders:

Increase:

210.651.702	Wages	\$5,000.00
210.651.715	FICA	500.00
	Office Supplies	500.00
	Operating Supplies	700.00
210.651.810	Insurance	100.00
	Contractual Services	1,400.00
210.651.867	Gas & Oil	3,000.00

Decrease:		
210,651.970	Capital Outlay	11,200.00

Approval of Publishing of Budget Meeting:

A motion was made by Galdikas and seconded by Lowery to authorize the clerk to publish the Budget and Annual Electors meeting for March 29, 2014 starting at 10:00 am. All voted "Aye". Motion carried.

Work Orders for Road Commission:

Motion was made by Owen and seconded by Galdikas to sign the work orders with the stipulation that we are able to accept the lowest bid. All voted "Aye". Motion carried.

Payment of the Bills:

A motion was made by Lowery and seconded by Galdikas authorize the clerk to pay the bills as presented. Roll call vote was taken: Yes – Black, Galdikas, Owen and King. Motion carried.

Discussion took place regarding who is the responsible person to contact the Treasurer's office when dealing with reverted tax properties. The number of claims that the township has filed with our insurance company was also discussed. A report was presented showing that there had been 5 claims in the last couple years totaling just under \$40,000.00 in damages.

Correspondence: None

A motion was made by Owen and seconded by Galdikas to adjourn the meeting. All voted "Aye". Motion carried.

Meeting adjourned at 9:42 pm.

Minutes Submitted by:
Jacquelyn King, Clerk